

COMMON REFERRAL FORM

Please do not complete this form before December 1. Return form by January 15. The AIMS member schools abide by the policy that all information provided on the Common Referral Form will be held in the strictest confidence and will not, directly or indirectly, be shared with students, parents or guardians.

Name of Child _____ Current School _____

Applicant for Grade _____ Present Grade Level _____ with _____ other students in the class,
 _____ days a week, _____ hours a day. Attendance is (please check one) regular not regular

I have known this student for _____ years, _____ months.

Readiness Skills for Reading, Writing and Computation

	<i>Notably Advanced</i>	<i>Age Appropriate</i>	<i>Progressing Towards Age Appropriate</i>	<i>Possible Area of Concern</i>
Ability to listen in a group				
Contributions to discussions				
Ability to follow directions				
Ability to work cooperatively				
Respect for classroom routines				
Ability to complete tasks				
Ability to focus on one task				
Ability to transition between tasks				
Response to correction				
Willingness to try new activities				
Ability to initiate activities				
Ability to solve problems				
Ability to express thoughts and ideas				

Please comment on this child's intellectual development (e.g., receptive language development, visual and auditory discrimination).

Social/Emotional Development

	<i>Notably Advanced</i>	<i>Age Appropriate</i>	<i>Progressing Towards Age Appropriate</i>	<i>Possible Area of Concern</i>
Comfort with peers				
Comfort with adults				
Ability to work independently				
Cooperation in classroom activities				
Cooperation in play				
Initiation of play activities				
Sharing				
Use of imagination				
Capacity to lead				
Capacity to follow				
Purposeful use of materials				

Please comment on the child's social development (e.g., degree of aggression or passivity, peer relationships, adult support needed, level of play).

Please comment on this child's emotional development (e.g., self-image, ability to deal with conflict and frustration).

Physical Development

Small muscle control & coordination
 Large muscle control & coordination
 Articulation

<i>Notably Advanced</i>	<i>Age Appropriate</i>	<i>Progressing Towards Age Appropriate</i>	<i>Possible Area of Concern</i>

Additional comments:

Please circle the words that describe this student

aggressive	anxious	articulate	cheerful	disobedient	easily discouraged	restless
assertive	honest	influential	irritable	manipulative	organized	confident
follower	passive-resistant	perfectionist	responsible	self-centered	self-disciplined	motivated
over-protected	passive	vivacious	well-liked	positive leader	distractible	conscientious
shy	social	rambunctious	energetic	negative leader	distracting	other _____

Please comment on the child-parent relationship.

Please describe the parents' relationship with the school.

In your view, what are the child's particular strengths?

In your view, what are the child's particular weaknesses?

Please note any special attributes of this child that would help us understand him or her better (e.g., English as a second language, special talents in arts or athletics, etc.).

Please attach copies of any standardized testing.

Would you be willing to discuss this child by telephone if we have further questions? Yes No

Is there information about this child that would be better communicated by telephone? Yes No

Evaluator's Name (printed) _____ Signature _____

Position _____ Date _____

E-mail address _____ Telephone Number _____

For a School Administrator

Has the family satisfied all financial obligations to your school? Yes No Initials _____

(Many AIMS schools will not enroll a student until the family has met all financial obligations to the school previously attended by the student.)