

Emergency and Health Forms Checklist

Please review the checklist below. Click the highlighted links to download, print and submit each completed form required by **July 31, 2020**. The Emergency Form is fillable when opened with Adobe Acrobat.

NEW STUDENTS

Emergency Form [\[DOWNLOAD\]](#)

A new emergency form must be completed for each child for each school year in case of an emergency or illness. Notify the office immediately of any changes during the school year.

Health Inventory Form, Parts I and II

[\[DOWNLOAD\]](#)

This form **MUST** be completed by the parent (Part I) and the child's physician (Part II).

Immunization Certificate/Records [\[DOWNLOAD\]](#)

This completed certificate or a list of vaccinations from the child's physician is required. If your child is exempt for medical or religious reasons, the certificate must still be signed by a parent and returned. MDH Vaccination Requirements [\[DOWNLOAD\]](#)

Medication Administration Authorization Form

Nursery Students [\[DOWNLOAD\]](#)

K to Grade 8 Students [\[DOWNLOAD\]](#)

This form **MUST** be completed by the parent and the child's physician if the child requires any medication during the school day. A separate form must be filled out for each medication (including, prescriptions, homeopathic items, over-the-counter items, and bug sprays). Parents of Nursery students and Aftercare students please complete the Basic Care Item Form if your child requires lip balm, bug spray, sunscreen, lotion, or diaper rash cream.

Basic Care Item Use Policy Form [\[DOWNLOAD\]](#)

This form must be completed for Nursery and Aftercare students if your child requires lip balm, bug spray, sunscreen, lotion, or diaper rash cream.

Special Health Care Action Plans

If your child has special health care needs, emergency medical attention may be necessary during the course of the year. An action plan **MUST** be completed for any child with special health care needs in addition to the Medication Administration Authorization Form. Download templates for [Asthma](#), [Allergy](#), [Seizure](#), and [Diabetes Medical Management](#). Other special health care action plans must be provided by the child's physician.

RETURNING STUDENTS

Emergency Form [\[DOWNLOAD\]](#)

A new emergency form must be completed for each child for each school year in case of an emergency or illness. Notify the office immediately of any changes during the school year.

Immunization Certificate/Records [\[DOWNLOAD\]](#)

This completed certificate or a list of vaccinations from the child's physician is required for any returning students with NEW required immunizations. If your child is exempt for medical or religious reasons, the certificate must still be signed by a parent and returned. MDH Vaccination Requirements [\[DOWNLOAD\]](#)

Medication Administration Authorization Form

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K to Grade 8 Students [\[DOWNLOAD\]](#)

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Special Health Care Action Plans

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Please return all required forms to the WSB front desk by July 31, 2020.

email: reception@twsb.org, fax: 410-664-4221

State and City mandates require medical and emergency forms to be on file in the school office before your child may attend school. The Department of Health and Mental Hygiene states that *children must be suspended if their records are not in compliance by the first day of school*. Thank you for complying with these regulations!

Questions? Email or phone the office at 410-367-6808 or reception@twsb.org.