



### **Student Cell Phone and Electronic Devices Policy**

The Waldorf School of Baltimore is a screen and cell phone free zone in the classrooms and common areas. The exception to this is for students who have permission granted by the Academic Director/Student Services Committee and or a teacher.

In general, students do not need cell phones, smart watches, or other mobile devices to participate in the WSB program, however, some families require that their children carry a phone to school.

In order to maintain our screen free environment and manage use of cell phones, smart watches, or other mobile devices, the following rules should be communicated and followed:

1. A student cell phone or other device that comes to school must be powered off and stored in the student's locker or backpack. These devices:
  - May not be seen during the school day, during Early Birds or the Forest Aftercare Program.
  - May not be used on school grounds or at Waldorf off campus events and field trips.
2. If a student needs to call a parent or use a phone for any other reason, a faculty member may give them permission and a 'telephone slip'. They will be directed to go to the office and hand in the slip.
3. At the office the student will be asked who they are calling and the reason for calling<sup>1</sup> and directed to the phone in the hall of the 1<sup>st</sup> floor lobby.
4. If a student does not have a 'telephone slip' they will be sent back to class to obtain one from their teacher.

If students do not follow these rules, the following procedure will be put into place:

1. At the first failure to comply the student will be appropriately reminded of the expectations and watched while their device is placed in their backpack and cubby/locker.
2. At the second failure to comply the device will be confiscated by the teacher and handed back to them at dismissal.
3. At the third failure to comply the device will be confiscated by the teacher and returned only to the parent.

Teachers will

1. Inform all parents of the arrangements for managing the use of cell phones, smart watches, or other mobile devices, including removal of the device from the student.
2. Communicate to all faculty if there have been any infringements of the policy by any students and what stage of infringement.
3. Communicate with families the day that an infringement occurs.

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<sup>1</sup> This allows us to respond to any inquires for the parent or other person should they call back.